



Hangzhou International School

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School Fees for the 2008/09 school year (in RMB)

School fees for the 2008 / 2009 school year include **daily lunch** at school (full-day students) and **one set of the school uniform**. Please see notes below for conditions governing these payments. High School students (grades 9-12) will be required to use an Apple MacBook, which will be provided to students once full tuition fees are paid.

Summary of fees and conditions:

Application Fee (non-refundable) RMB 2,000

The application fee is non-refundable and payable when the student's application is completed and submitted to the school for consideration. This fee is not applicable to other school fees.

Seat Guarantee Deposit (non-refundable) RMB 20,000

Upon acceptance to SCIS, this deposit (which is applicable to the semester or annual fee) will secure the seat until the 1 June tuition payment deadline. The seat guarantee deposit is due within ten working days of the offer of enrollment, after which deadline the seat may be offered to another applicant.

Seat Guarantee for returning students: Seats for the coming school year are held only for students for whom tuition fees have been paid according to the deadline schedule below.

Tuition	<i>Annual Tuition Fees</i>	<i>Semester Fees</i>	<i>Early Option Fee</i> (5% discount)
	(Due date: 1 June 2008)	(Due Dates: 1 June, 1 December)	(if received by 5 May, '08)
PS (half day)	RMB 50,000	RMB 29,500	RMB 47,500
PK (full day)	RMB 95,000	RMB 52,000	RMB 90,250
Kindergarten	RMB 125,000	RMB 67,000	RMB 118,750
Grade 1-5	RMB 135,000	RMB 72,000	RMB 128,250
Grade 6-8	RMB 151,000	RMB 80,000	RMB 143,450
Grade 9-12	RMB 167,000	RMB 94,000*	RMB 158,650
		(*RMB82,000 for subsequent semester)	

Bus Fees RMB 9,000 (*annually*) RMB 4,950 (*by semester*)

Transportation is arranged for school hours of 8:00 a.m. – 3:00 p.m.

Tuition rate freeze for current families: For families now attending or enrolling for the 2008-2009 school year, the above tuition rates will not be raised for at least the next three school years.

Annual Tuition Fees apply to those payments made in full for the school year and must be received by our bank two weeks prior to the student's start date.

Semester Fees apply to a student who attends SCIS during any part of the semester, including one day, and must be received by our bank two weeks prior to the student's start date. Late payments will be subject to a 10% surcharge.

Early Option Fee allows for a 5% discounted tuition fee. The discount applies only when fees are paid in full for the school year, and the full payment is received by our bank by Monday **5 May 2008**. The date of payment is determined by our bank's acknowledgement, so we advise you to allow several lead days to avoid missing the deadline.

Sibling Discount allows for 5% off the total annual tuition fee and is offered to any family enrolling three or more siblings.

Refund Policy:

1. If the student withdraws before the start of the first semester and notifies the school by 31 July, HIS will refund the semester or annual payment made after deducting RMB 20,000.
2. In case #1 above, if the notification of withdrawal is made after 31 July but before the start of the first semester, and the student does not attend any classes, then RMB 40,000 is deducted from the refund.

(Once a semester is underway, no refund for that semester is possible, regardless of whether the student has attended classes or not.)

3. If the student withdraws after the start of the first semester, gives notification of withdrawal by 30 November, and does not attend any days of school in semester two, HIS will refund the annual payment made minus the Semester Fee, as listed above.
4. In #3 above, if notification of withdrawal is made after 30 November but before the start of the second semester, then an additional RMB20,000 is deducted from the refund. (As in # 2 above, no refund is possible once the semester is underway.)
5. Refunds will not be offered to students who are dismissed from school for academic or behavioral misconduct, or to students who have not disclosed learning issues which HIS cannot address.

School fees are not transferable. Refunds are processed after the student's last day of attendance, once the return of school materials has been verified. Refunds will be transferred to the party making the fee payments within fourteen working days.

Payment of fees:

Payment of annual fees, semester fees, or an RMB 20,000 seat guarantee deposit will hold a place in the appropriate class for the coming school year, up until the 1 June tuition payment deadline. The seat will not be secured until a minimum of the RMB 20,000 seat guarantee is received, and will not be secured after 1 June unless tuition fees are paid. If payment is made by USD check, please use the USD dollar rate at the time of payment and add US\$ 40 to the total amount to cover bank clearance charges. If payment is made by wire transfer, any bank charge will be the responsibility of the payer. Regardless of payment option, all fees must be settled before the student begins class. Teachers must have a minimum of one day's notice before student attendance.

Methods of fee payment:

1. Fees may be paid by **bank transfer** (please fax a copy of the transaction to SCIS listing your child's name, grade, and campus).
2. Fees may also be paid by **check** only (no cash), in RMB or US dollars (according to the daily rate of exchange), at any of our campuses.

Bank Transfer Information (HIS is one of Shanghai Community International Schools)

Transfers from outside of CHINA:

US dollar account according to the exchange rate the day of the transaction:

Standard Chartered Bank, Scotts Mall
Scotts Road, Singapore
Shanghai Community International Schools
Account: 017 0080 706
swift code: SCBLSGSG

Transfers from within CHINA

RMB account:

Bank of Shanghai Yuyuan Road Sub-Branch
上海银行愚园路支行
316418-00003039938
Shanghai Community International Schools
上海长宁国际学校

US dollar account according to the exchange rate the day of the transaction:

Bank of China Jing'an Sub-Branch
中国银行静安支行
Shanghai Community International Schools
Account: 890004214908091014
上海长宁国际学校
Swift Code: BKCHCNBJ300

Because wire transfers often pass through several intermediate banks before they are deposited into the SCIS account, the process may take many days to reach the SCIS account. It is often difficult or impossible to determine the student or family making the payment from the bank notice of deposit.

To insure that your payment through wire transfer is properly credited, please fax SCIS or HIS a copy of your proof of remittance to (86 21) 6261 4639 (SCIS) or 86-0571-8669-0044 (HIS). Write your child's name, grade, campus.